

	<p>प्रधानआयुक्त सीमाशुल्क (सामान्य) कार्यालय OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (GENERAL) कार्मिक एवं स्थापना अनुभाग, नवीन सीमा शुल्क भवन, बलार्ड एस्टेट, मुंबई- 400001 P&E Section, New Custom House, Ballard Estate, Mumbai- 400 001 (Tel: 022 - 2275 7738), Email id: p.estt-mum-cus-zone1@gov.in</p>	
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File No.:II/(12)/6/2025-P&E

06-02-2025

CIRCULAR NO. 04 /2025

Subject: Departmental Examination for Confirmation of Direct Recruit Tax Assistant for the year 2024-2025 from 05 to 07 March, 2025, regarding.

As intimated by NACIN, Vadodara, vide letter F.No. NACIN/I/(22)/OTH/9/2025-ADMN-O/o ADG-NACIN-ZC-VADODARA the Departmental Examination for Confirmation of Direct recruits Tax Assistants for the year 2024-25 is scheduled to be held as mentioned below:-

Pass Marks in each subject is 50.

Sr. No.	SUBJECT	Max. Marks	DATE	TIME (Hrs.)
1	Paper – I: Customs Law and Procedures (With Books)	100	05.03.2025	10:00 to 13:00
2	Paper – II: Goods & Services Tax Law and Procedures (With Books)	100	05.03.2025	14:00 to 17:00
3	Paper – III : Computer Application and use of Internet (Theory and Practical).	100	06.03.2025	10:00 to 13:00
4	Paper – IV: Administration (With Books except for Conduct Rules)	100	06.03.2025	14:00 to 17:00
5	Paper – V: Economic and Commercial Geography and General Knowledge (Without Books)	100	07.03.2025	10:00 to 13:00
6	Paper – VI: Hindi	100	07.03.2025	14:00 to 16:00

- All the candidates are required to arrange for their own books for the ensuing examination. The application of all eligible candidates should reach the P&E Section **by hand only, not later than 13.02.2025** in the prescribed proforma (Annexure 'A').
- Candidates are requested to inform whether Hindi version of question papers is

required or otherwise. Application received after this date will not be entertained under any circumstances. Incomplete details may result in rejection of the application/form (Annexure-A) without any further intimation to the officer.

3. As per DER-2024, Those candidates who have passed their matriculation or an equivalent or higher examination with Hindi as one of the subjects are exempted from taking the examination in Hindi. Such candidates have to submit their relevant self attested certificates (photocopy of Mark-sheet) for exemption along with their willingness Annexure 'A'.
4. All the head of sections / departments are requested to bring this circular to the notice of all the concerned officers, including those on leave and to take the initiative so as the willingness of the candidates reaches well in time to enable this department to conduct the examination effectively.

Note: Carrying the Mobile phones or any other electronic device is strictly prohibited in the examination. Any infringements of these instructions shall entail disciplinary action.

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Encl: Proforma (Annexure 'A'),

Harish R Rao
Deputy Commissioner of Customs
P&E Section, NCH
Mumbai-01

Copy to:

1. The Chief Commissioner of Customs Mumbai Zone – I, II & III
2. The EDI Section (for uploading the same please).
3. Office Copy.

ANNEXURE 'A'**(Departmental Examination for confirmation of direct recruited Tax Assistant to be held from 05.03.2025 to 07.03.2025)**

1. Name of the Candidate : _____
2. Designation : _____
3. Date of appointment to the Present grade. : _____
4. Paper(s) for which appearing : _____
5. Paper(s) in which passed during Last departmental examination : _____
(if passed, copy of such order be Enclosed with Sr. No.)
6. Whether belonging to SC/ST (If yes, enclose copy) : _____
7. Present posting : _____
8. Date of Birth : _____
9. Contact No. : _____

UNDERTAKING

I, hereby declare that the particulars given above are true and in case any of the above said information is found to be incorrect, I shall be disqualified from the examination.

Date :

Signature of the candidate

"CERTIFIED THAT THE ABOVE PARTICULARS HAVE BEEN VERIFIED WITH THE SERVICE AND FOUND CORRECT"

CAO/CAO/AO

Note: The report should be sent only after verification of the information given by the candidates with reference to their service book. *(In case of married women candidate, she may state her married name also, if changed after appointment in the department)*